

**Santa Barbara City College  
College Planning Council**

**February 4, 2025**

**3:00-4:30 p.m.**

**West Campus Center (WCC) 204**

**Minutes**

**1.0 ROLL CALL**

**1.1 Present**

Erika Endrijonas, Superintendent/President, Chair (non-voting)

Ryan Alexander, Classified Staff

Paloma Arnold, Executive Committee (non-voting)

Liz Auchincloss, Classified Staff

Roxane Byrne, Advancing Leadership Association

Jamie Campbell, Academic Senate

Tara Carter, Academic Senate

Elizabeth Chisholm, Academic Senate

Michelle Detorie, Classified Staff

Jordan Killebrew, Executive Committee (non-voting)

Dan Le Guen-Schmidt, Executive Committee (non-voting)

Kim Monda, Academic Senate

Camerin Poulson, Classified Staff

Juan Quesada, Advancing Leadership Association

Joshua Ramirez, Academic Senate

Armando Ramos, Faculty Association

Sharon Remacle, Association of Confidential Employees

Chris Renbarger, Executive Committee (non-voting)

Carola Smith, Executive Committee (non-voting)

María Villagómez, Executive Committee (non-voting)

**1.2 Absent**

Ashley Farias, Classified Staff

Raquel Hernandez, Classified Staff

Keller Magenau, Executive Committee (non-voting)

**2. CALL TO ORDER**

Dr. Endrijonas called the meeting to order at 3:02 p.m.

**3. APPROVAL OF MINUTES**

**3.1 Approval of the Minutes of November 19, 2024**

M/S/C (Auchincloss/Campbell) to approve the minutes of November 19, 2024. The motion passed unanimously.

#### **4. PUBLIC COMMENT**

##### **4.1 Public Comment Guidelines**

Cornelia Alsheimer-Barthel and Jamie Campbell made public comments.

#### **5. INFORMATION/REPORTS**

##### **5.1 Superintendent/President Updates**

Dr. Endrijonas welcomed Christopher Renbarger, Vice President of Business Services to his first meeting of the College Planning Council. She reported recently attending the CCLC Trustee Workshop and Legislative Conference in Sacramento along with six Trustees. The three new Trustees have been engaged in learning their roles and meeting with each area of the College.

All were encouraged to attend the Spring All-Campus Kickoff on Friday February 7, and the Longevity and Recognition Awards later this spring.

##### **5.2 Headcount Report - D. Le Guen-Schmidt**

Daniel Le Guen-Schmidt, Vice President of Human Resources, presented a quarterly headcount report and explained that the systems used in HR have resulted in issues with accurate headcount data. The HR department will be conducting data cleanup projects to create better reports going forward.

##### **5.3 Partnership Resource Team (PRT) Update - R. Alexander, K. Magenau, J. Ramirez, J. Samson**

Julie Samson, Director of the Scheinfeld Center, gave an update on the implementation of the Institutional Effectiveness Partnership Initiative (IEPI) grant. Progress includes the establishment of the PRT quad-chairs to guide the Institutional Effectiveness Committee, a campus-wide Collegiality in Action event, and the establishment of work groups to improve participatory governance and integrated planning. Ms. Samson also reviewed the grant financials and anticipated expenses.

The next step will be the all-campus kickoff featuring a keynote speaker from the Accrediting Commission for Community and Junior Colleges. Then the PRT will visit campus on March 7 for an opportunity to report on progress, ask questions, and get any additional help needed.

#### **6. DISCUSSION**

##### **6.1 Budget Forum Debrief**

Dr. Endrijonas reported that the information and ideas gathered for the Budget Forum will be shared with the Budget Committee to discuss at their upcoming meeting. Christopher Renbarger, Vice President of Business Services, encouraged continued conversation on changes to revenue and expenses that will help balance the budget. Dr. Endrijonas reviewed some state-level issues with the Student Centered Funding Formula and determining the cost of student success, as well as changes in enrollment and computation.

##### **6.2 Schedule of Committee and Division Reports**

Members were asked to discuss a formalized schedule for communicating significant reports and recommendations from College committees. Dr. Kim Monda, past president of the Academic Senate, expressed support for creating a timeline and building in opportunities to hear from students. This item will return for further discussion at another meeting.

**7. FUTURE AGENDA ITEMS FOR CONSIDERATION**

- Enrollment Report

**8. MEETING DATES**

**8.1 Meeting Schedule and Agenda Item Due Dates**

**9. ADJOURNMENT**

**9.1 Adjournment**

Dr. Endrijonas adjourned the meeting at 4:24 p.m.